



PLEASE TELL US ABOUT YOURSELF

Applicant's Last Name (Jr, Sr) First Name Middle Name

Home Phone Work Phone Cell Phone

Email Gender M/F Marital Status (Single, Divorced, Married)

Social Security # Date of Birth Driver's License # State of Issue

List people who will occupy the apartment _____
 (Include ages if under 18. Individuals over the age of 18 will be required to complete a separate application.)

Have you ever been convicted of a felony or been convicted of any drug related or theft offense in the last (7) years? Yes No

I found out about this apartment community though Newspaper Ad Property Website Apt. Guide Drive By Flyer
 Billboard Referred By _____ Other _____

RENTAL HISTORY

Have you ever been evicted? (Y/N) Have you ever been sued for rent? (Y/N) Sued for property damage? (Y/N) Have you ever broken a lease? (Y/N)

Current Address Apt. # City State Zip Own Rent

Monthly Payment Move-in Date Reason for Leaving

Name of Manager Day Phone # Fax # Email

PREVIOUS RESIDENCE

Current Address Apt. # City State Zip Own Rent

Monthly Payment Move-in Date Reason for Leaving

Name or Manager Day Phone # Fax # Email

CURRENT EMPLOYMENT

Employer Address City State Zip

Name of Supervisor Day Phone # Fax # Email

Job Type Job Title Start Date Gross Income (Annual, Monthly, etc.)

Additional Income Source of Additional Income

PREVIOUS EMPLOYMENT

Employer Address City State Zip

Name of Supervisor Day Phone # Fax # Email

Job Type Job Title Start Date End Date

Reason for Leaving Annual Income

EMERGENCY CONTACT

IN CASE OF ILLNESS, ACCIDENT, EMERGENCY, PLEASE NOTIFY:

Name _____ Relation _____
 Address _____ City _____ State _____ Zip _____
 Home Phone _____ Work Phone _____ Cell Phone _____
 Fax _____ Email _____

In the event of serious illness, death, or other circumstances that would make you unavailable, the emergency contact has permission to remove property from your unit and common areas. _____Y _____N

VEHICLE INFORMATION

We do not allow vehicles without written permission. Vehicles not approved in writing may be towed away at owner's expense.

- Vehicle Type (Car, Boat, Motorcycle, Truck) _____ Make (Ford, Honda, etc.) _____ Model (Taurus, Civic, etc.) _____
 Year _____ Color _____ Tag No. _____ State _____
- Vehicle Type (Car, Boat, Motorcycle, Truck) _____ Make (Ford, Honda, etc.) _____ Model (Taurus, Civic, etc.) _____
 Year _____ Color _____ Tag No. _____ State _____

PETS

Type (Dog, Cat) _____ Breed _____ Size in Pounds _____ Color _____ Age _____ Name _____
 Type (Dog, Cat) _____ Breed _____ Size in Pounds _____ Color _____ Age _____ Name _____

Applicant proposes to lease Apartment No. _____ beginning on the ____ day of _____ 20____ for a period of ____ months for _____ DOLLARS (\$____), payable in monthly installments of _____ DOLLARS (\$____) in advance on the first day of each month. LESSEE agrees that a 10% late penalty will be added to the monthly installment if payment is not received on or before the fifth day of each month.

A non-refundable processing charge of _____ dollars (\$____) is payable with this application. Applicant understands that the processing charge will not be refunded under any circumstance or applied as payment or credit on any monies due lessor.

Earnest money in the amount of _____ DOLLARS (\$____) is payable with the application. I agree, in the event of approval of this application, to execute a lease in accordance with the terms set forth herein. Earnest money will be refunded only if application is rejected. If applicant merely changes his/her mind about the apartment after the earnest money has been paid or otherwise fails to execute a lease, the earnest money will be retained by the Lessor as liquidated damages.

A non-refundable pet fee of _____ DOLLARS (\$____) for each pet is payable upon execution of the Lease Agreement. Pets are subject to the approval of the manager. Approval must be in writing.

Electricity and gas will be furnished by the Resident. Notice in writing may be mailed to the Resident at leased premises or delivered to Resident in person. LESSOR'S failure to deliver possession of the premises at the time agreed upon shall not subject LESSOR to damages in any amount.

PLEASE READ THE FOLLOWING CAREFULLY.

I have read and fully understand the terms and conditions set forth in this application. I understand that this application is a part of my lease agreement especially those areas regarding earnest monies. I hereby authorize the management to make any necessary investigation as to the information contained in this application. I understand that this investigation may include, but not be limited to, a credit report, verification of employment, past rental history, and criminal background check. Information may be obtained through personal interviews with your landlord, employer, and others with whom you are acquainted. I, therefore, consent to this investigation, and I certify that all stated facts are true, and it is understood that any misrepresentation or omission may be cause for the management and/or owners to reject this application and/or terminate the lease.

I have the right to make a written request within a reasonable period of time for a complete and accurate disclosure of additional information concerning the nature and scope of this investigation. I understand that _____ will compile the report and that I may obtain this information by writing directly to _____. I authorize the management to examine my criminal records and use the information as an additional basis to determine whether the application shall be approved or not approved.

APARTMENTS _____
Applicant's Signature

WITNESSED BY _____

Following to be completed by Office:

DATE RECEIVED _____ TIME _____
 Approved Not Approved

Signature: _____ Date/Time _____

Notification to Applicant by _____ Date/Time _____